



* Starting from 2007, MQA's accreditation is perpetual unless stated otherwise. All accredited qualifications are subject to periodic maintenance audit to ensure continuous improvement. If the accreditation of a qualification is revoked, the cessation date will be displayed in the Malaysian Qualifications Register. Qualifications previously accredited under National Accreditation Board of (Lembaga Akreditasi Negara, LAN) have a validity period of 5 years and this information is stated in the MQR for reference purposes.

* The verification of accreditation status of a programme will not be performed by MQA. This printed statement is sufficient for any related business.

Diploma in Office Management Technology


Reference Number : MQA/FA8725
Certificate Number : 19828
Name of Qualification : Diploma in Office Management Technology
Date of Accreditation* (dd/mm/yyyy) : Starting 10/06/2019
Compliance Audit :
Name of Institution : Management and Science University (MSU)
Address : No. 4, Persiaran Olahraga
 Seksyen 13
 40100 Shah Alam
 Selangor
Telephone Number : 03-5521 6868
Fax Number : 03-5511 2848
E-mail : junainah@msu.edu.my
Website : www.msu.edu.my
Type : Diploma
MQF Level : 4
NEC Field (National Education Code) : 346 (Secretarial and office work)
Equivalency For Public Services : Diploma
Number of Credits : 90
Mode of Study : Full Time

Duration of Study (years) :

Full Time	Weeks/Semester	Semesters	Duration
Long	17	5	2 year/s
Short	9	2	6 month/s

Mode of Delivery : Conventional

Remark(s) : NA

***NA : Not Available**