


**Certificate in Book Keeping**


**Reference Number** : 12221  
**Name of Qualification** : Certificate in Book Keeping  
**Approval by Ministry** : 1998  
**Compliance Audit** :  
**Commencement** : 01/1999  
**Name of Institution** : Politeknik Kota Kinabalu  
**Address** : Jalan Politeknik  
 88450 Kota Kinabalu  
 Sabah  
**Telephone Number** : 088-499 980  
**Fax Number** : 088-499 960  
**Email** :  
**Website** : [www.polikk.edu.my](http://www.polikk.edu.my)  
**Type of Qualification** : Certificate  
**MQF Level** : 3  
**NEC Field (National Education Code)** : 344 (Accounting and Taxation)  
**Number of Credits** : 60  
**Mode of Study** : Full Time

	Full Time	Weeks/Semester	Semesters	Duration
<b>Duration of Study (years)</b> :	Long			4/2
	Short			year/s

**Remark(s)** : 25.2.85 JTPPK 30

\*NA : Not Available